

## **Thakeham Parish Council Minutes**

### **FULL COUNCIL MEETING** Held on 21<sup>st</sup> November 2022

Present: Cllr C Instance (Chair); Cllr C Hounslow; Cllr E Linnell; Cllr F McConnachie  
Cllr N Prince; Cllr E Smith; Cllr S Watkins

Attending: Cllr C Kenyon. West Sussex County Council;  
Cllr J Blackall. Horsham District Council; Cllr P Circus. Horsham District  
Council; Cllr J Saheid. Horsham District Council

Also present: Mr A Brown. Parish Clerk  
Mr T Schofield. Prospective Councilor  
Members of the public

Cllr C Instance opened the Meeting at 7.30 p.m.

#### **22.11/0966 Apologies for absence**

Apologies were received from Cllrs Scott Kerr and Cllr Taylor.

#### **22.11/0967 Interests of members**

None.

#### **22.11/0968 Minutes of the last meeting**

Minutes of the last meeting of the Parish Council held on 26 September 2022 were unavailable due to an IT error. To be ratified at the next meeting.

#### **22.11/0969 Report on Action Items not otherwise raised under items on this agenda**

- 957(d) Clerk processed Grant for £500. Thanks were received from the Village Hall Events.
- 960 Clerk had written draft outline for Allotments committee to adopt. More work needed as land details and allocation still going through planning. Clerk would make details available as they became available through planning process and will reach out to B Tuffnell for support if needed.

#### **22.11/0970 Reports from County and District Councillors**

##### WSCC Reports.

Cllr Kenyon filed written report with Clerk. Clerk to email out.

CK will pick up any traffic/speeding/highways issues reported to her via office or Cllrs direct.

CK liaising with James at WSCC to push limits in area from 60mph – 40mph.

NP raised flooding issues on B2139. CK asked NP to send over details for her to investigate.

CH raised issues of more concrete being used and a lack of SUDS in planning siting Woodlands Cottage as an example.

CK report local MP's involvement in recent car park closure. Will update when she has further information.

#### HDC.

Cllr Blackall conveyed Cllr Circus' apologies for this evening.

Cllr Blackall recommended using model adopted by West Chiltington Allotments group.

HDC slowly moving towards a District Plan. Should be happening at the beginning of December. Hopes are that it will be agreed as they don't currently have a 5 year land supply allocation.

Water neutrality causing issues. Moves are underway within HDC to overcome issues.

Needs Local plan in place to protect Neighbourhood plans. Looking to bring to council by Jan 23.

CH asked question about Kinswood Vineyard. Who put plan in and who approved plan as it did not come to TPC for comment? Discussion took place and it might have been more of a licensing issue than a planning one.

#### TPC.

None that are not covered in this meeting.

District & County Cllrs left meeting at 8.10pm.

#### **22.11/0971 Chairman's Announcements**

No announcements.

The Chair then suspended meeting at 8.14 pm, to introduce Mr Tony Schofield – prospective Councillor. Mr Schofield made a short speech and answered questions.

The Chair reconvened the meeting at 8.20pm.

#### **22.11/0972 Co-Option of a Councillor to Thakeham Parish Council**

The Members voted unanimously to co-opt Mr T Schofield to Thakeham Parish Council.

**22.11/0973    Correspondence**

Advised all items circulated via email to members.

Clerk advised that our Solicitor had sent over the Land Registry transfer documents for the strip of land at the back of the Vets. They advised we could not sign until we had advertised the Disposal of Land publically in a local newspaper. It was decided the Clerk would draft the necessary press release with an explanation as to why the land was being given to Abingworth Developments Ltd and get approval from the Chair prior to placing it in the news.

**22.11/0974    Finance**

**974(a)            Financial Performance**

Same issues as October - A report on the current financial year was unavailable due to issues with Edge accounting. Clerk has agreed with Edge team to await maturity later in the month of all Term Deposits and then Edge will undertake necessary 'liquidation' of cost centers to rectify CIL payments being received and Edge facility not able to account for movements. As Clerk did not want to print any discrepancies, he gave a verbal report.

Clerk reported that Cllr Linell and himself were going to explore other accounting packages for recommendation.

**974(b)            Ratifications**

Members ratified the list of October payments previously circulated.

**974(c)            Payments.**

Payments totals approved for payment listed below.

Total TPC Core Payments	£ 5,987.85
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Total S106 Payments	£ 3,545.07
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Total CIL Infrastructure Payments	£        0.00
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**974(d)            Donation requests**

None received.

**974(e) No other expenditure to consider.**

**974(f)            Budget Update 2023/24**

Clerk gave an update of the Budget. Was agreed to schedule a meeting with Cllr Linell to formulate a budget, then convene a meeting of the Finance committee to review – before coming back to Council.

**22.11/0975 Governance**

See item 974(f).

**22.11/0976 Planning matters**

None to report.

**22.11/0977 Environment matters**

**977(a) Urgent Matters**

NP gave an update on trees that reside on private land.

NP announced that the Queens Canopy had been planted. Clerk advised that photos had been taking and this was promoted on social media.

NP wanted to look at ways of raising Climate Change within the Parish.

Council agreed in principle to NP leading on TPC climate change and to formulate a TPC Climate Change Policy.

**977(b) HDC Community Climate Fund**

Clerk distributed HDC advert for Community Climate Fund and asked members to send in any suggestions to be considered going for a grant. Requested that Cllrs speak with any Community Groups they are part of to see if there is any interest from them.

**22.11/0978 Community matters**

Nothing to Report.

**22.11/0979 Reports from Parish Councillors**

CI reported on recent Fireworks display. This event was down on attendance from previous years due to factors such as being wet and on a school night. The weather was also stormy.

Cllr Schofield recommended starting earlier in future if it falls on a school night in the future.

Cllrs raised issues of litter, but were advised that there is no ability to put more bins on the field.

Excess water at the pinch point was raised. NP would investigate as he was dealing with Woodlands Cottage with CK.

**22.11/0980 Public Participation Session**

No matters raised

**22.11/0981 Any other business for noting or inclusion on a future agenda**

None.

**Date of next meeting:** Monday 19 December 2022, at 7.30 pm – dependent on amount of business to be discussed.

Cllr C Instance closed the meeting at: 9.39 pm

Signed:

Date: