

Thakeham Parish Council Minutes

FULL COUNCIL MEETING Held on 17th October 2022

Present: Cllr C Instance (Chair); Cllr C Hounslow; Cllr E Linnell; Cllr F McConnachie
Cllr N Prince; Cllr E Smith; Cllr R Taylor

Attending: Cllr J Blackall. Horsham District Council; Cllr P Circus. Horsham District
Council; Cllr J Saheid. Horsham District Council

Also present: Mr A Brown. Parish Clerk

Members of the public

Cllr C Instance opened the Meeting at 7.33 p.m.

22.10/0951 Apologies for absence

Apologies were received from Cllrs Scott Kerr and Cllr Watkins.

22.10/0952 Interests of members

Cllr Smith flagged an interest in item 7(d).

22.10/0953 Minutes of the last meeting

Minutes of the last meeting of the Parish Council held on 26 September 2022 were agreed and signed as a true record.

West Sussex County Cllr Kenyon joined the meeting at 7.45pm.

22.10/0954 Report on Action Items not otherwise raised under items on this agenda

- 941 Council Membership. Clerk reported the Council was no longer under obligation to actively recruit a councilor as the next election was within 6 months.
- 942(a) NP and AB agreed to get together to formulate Environment priorities for S106 and CIL monies.

22.10/0955 Correspondence

Advised all items circulated via email to members.

22.10/0956 Reports from County and District Councillors

WSSC Reports.

Cllr Kenyon reported back on Pickerty Corner project. The verbal feedback is that it is likely to be declined. More details will follow when CK receives them.

CK reported on a scheme regarding Open Speed reduction where PC's can apply to lower speeds in their area. When information available, CK will send back via Clerk.

Woodlands Way is ongoing NP spoke to CK and CK has agreed to pursue via highways and report back.

CK will be at Coldwaltham for Remembrance Sunday and agreed to send Parish wreath via Cl.

HDC.

Cross about Kinswood Site application being discussed with West Chiltoningon and not Thakeham PC.

Water Neutrality still an issue with application in Wistern and outcomes could affect HDC Plan.

TPC.

CH commented that FM has done a sterling job with recycling. Relayed information to HDC Cllrs that we can now collect hard plastic (bottle tops), Garden Chairs and Coat Hangers.

District & County Cllrs left meeting at 8.10pm.

22.10/0957 Finance

0957(a) Financial Performance

A report on the current financial year was unavailable due to issues with Edge accounting. Clerk was chasing this with the Edge team due to CIL payments being received and Edge facility not able to account for movements. As Clerk did not want to print any discrepancies, he gave a verbal report.

0957(b) Ratifications

Members ratified the list of September payments previously circulated.

0957(c) Payments totals approved for payment listed below.

Total TPC Core Payments £ 5,750.34

Total S106 Payments £ 1,420.12

Total CIL Infrastructure Payments £ 0.00

0957(d) Donation request – TVH Community Christmas Events

Having considered a briefing paper, members agreed a request from Thakeham Village Hall Community Christmas Events for £500 from the TPC Community Events

budget, for items specified. This action is agreed under the provisions of LGA 1972, s.137, re. Miscellaneous actions to benefit the community. (Action: Clerk)

0957(e) No other donations to consider.

0957(f) No other expenditure to consider.

22.10/0958 Governance

0958(a) Schedule of Meetings

Members agreed to adopt a new Schedule of Meetings for 2023. It was noted that some dates may change due to 2023 being an Election year.

0958(b) Health & Safety Policy

Members agreed to adopt the changes to the Thakeham Health & Safety policy, namely the role of the Clerk as the designated Health & Safety Manager.

22.10/0959 Planning matters

None to report.

22.10/0960 Environment matters

The Members discussed Allotments and requested the Clerk to come up with a set of guidelines as to how the council should manage the Allotments and the group that was going to operate them.

22.10/0961 Community matters

See below.

22.10/0962 Reports from Parish Councillors

CI asked NP about Chaplins Farm site meeting. They have planted a Vineyard.

NP discussed improvements from Bus Stop to Footpath. Worried about the commercialization of the area. NP said that the owner of the site wanted to work with the council.

FM drew Members attention to Defibrillator courses if anyone wanted training.

22.10/0963 Public Participation Session

No matters raised.

22.10/0964 Chairman's Announcements

CI had been approached regarding the Re-Dedication of the Church on 29.01.23 and the availability of the Parish to send a representative. CI unable to attend. ES said he would attend.

The Wreath laying for Remembrance Sunday at the church is on 13.11.22. CI to attend. Will liaise with Clerk to take a wreath from the Parish.

22.10/0965 Any other business for noting or inclusion on a future agenda

None.

Date of next meeting: Monday 21 November 2022, at 7.30pm.

CLlr C Instance closed the meeting at: 8.33 pm

Signed:

Date: