

THAKEHAM PARISH COUNCIL COMMUNITY WINTER PLAN 2018-19

Aims and Key Roles

WSCC: Provides general advice and coordination; provision of salt supplies, salting and gritting main roads (see map, Appx 1), acts as **point of reporting emergencies (01243 642105) and in issues a pre-snow email activating local farmer/contractor agreements in severe weather.**

Thakeham Parish: liaises between residents and WSCC in adverse weather conditions; seeks to maintain access to the village (buses, deliveries and emergency vehicles) and to ensure that people can move safely about the main areas of the village. The Parish Council depends on volunteers to undertake snow/ice clearance. The parish reviews/updates this plan annually and shares it with WSCC.

Coordination/Communications

HDC/WSCC points of contact:

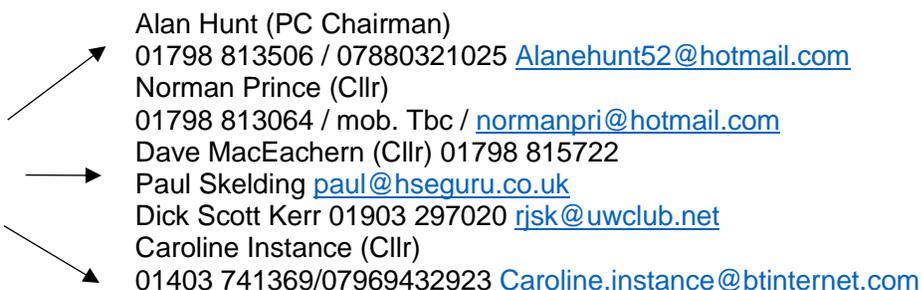
Horsham District Council: Tony Skelding 01403 215125 tony.skelding@horsham.gov.uk
West Sussex County Council: a) Pre-winter - Communities team via active.communities@westsussex.gov.uk; b) during Winter (1st Nov to 30th April) use the road fault online report form <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-about-a-road-or-pavement/> to raise an issue or phone 01243 642105.

Daily Decision: made by the Duty Manager each day between 1st Oct and 31st April based on available information and states which parts of the Precautionary network is to be treated and when. Information on the decision is available by signing up for WSCCgritting on twitter or www.twitter.com/wscCGritting.

Thakeham communications cascade

Key contact 1

Owen Richards (Parish Clerk)
Tel: 01403 711277 / 07754514700
therichards642@btinternet.com
clerk@thakehampc.plus.com



Contractor details for salting/snow clearance routes (see See Appendix 1 for routes map; Appendix 4 for public liability insurance certificates)

Joanne Binnington (Key Contact 2) Thakeham Place Farm 01798 812649 jjb@thakehamfarms.co.uk	The Street , including: St Mary's Church area Crays Lane/Peacocks Lane
Trevor Kensett, Southlands Farm 07860 499162 trevorkensett@hotmail.co.uk	Water Lane + Greenhurst Lane

Priority Roads/Areas See Appendix 1 for routes map

Priority 1= must be kept open; Priority 2=Snow ploughs + double gritting if required; Priority 3=gritting only

WSCC

Priority 1 A24
Priority 2 B2139 Storrington-Coolham; B2133 Adversane-Ashington; A283 Washington-Pulborough
Priority 3 Rock Road
Other Rydon School (Entrance) Expect action by Caretaker with WSCC support

TPC

The Street Precautionary salting/snow clearance by contractor;
Water Lane, Greenhurst Lane volunteers for driveway access/pavement clearing
High Bar Lane/Linfield/Furze Common Volunteers for driveway access/pavement clearing

Salt storage areas (Salt supplied in 1m3 Hippo bags, to be kept under cover, condition ok for 2-3 yrs).

Bins

Linfield Copse	Full	WSSC replenishment request Sept 2018: 1 bin to be filled. Contact Parish Clerk (clerk@thakehampc.plus.com) 01798 815305
Jct Water Lane/Snapes Rd	25%	
Jct Furze Common Rd/B2139	Full	

Salt Stores

Location	Normal qty (1 ton bags)	Current	Shortfall	Contacts
Thakeham Place Farm, Thakeham, RH20 3EP	6 bags	2	4	Joanne Binnington 01798 812649 jjb@thakehamfarms.co.uk
Monaghans Mushrooms	2 bags	2	0	Stephen Yeo, Farm Manager +353 (0) 47 38200 Ext. +3034 Stephen.Yeo@monaghan-mushrooms.com
Tesla Engineering Water Lane Storrington RH20 3EA	2 bags	0	2	Ed Stimpson Stimpson@tesla.co.uk 01903 743941/ 07557731881 Assisted by: Mike Pope (Place Settings) 01903 743333

⇒ **WSSC replenishment request Oct 2018: 4 bags to be delivered to Thakeham Place Farm + 2 bags to be delivered to TESLA Engineering**

Other related information	
Emergency Management Headquarters:	
Parish Office: new Thakeham Village Hall (Abingworth – RH20 3GW 01798-815305)	Alan Hunt 01798 813506 / 07880321025 Alanehunt52@hotmail.com
Village Hall Trust: Manager = Sarah Skelding (07954 995718 / info@thakehamvillagehall.co.uk)	Norman Prince 01798 813064 / normanpri@hotmail.com
Generator if HQ without power; borrow from David Jenkins, Cadrona, Hampers Lane, Storrington RH20 3EX, Tel: 01903 743671 david.jenkins@horsham.gov.uk	
Helicopter Landing Sites: (see Appendix 1)	Volunteers for manual snow clearance*
Glebe Field, The Street	Mark Keenan (The Street)
Abingworth Meadows football pitches	Roger Taylor (The Street)
Rock Road School playing field	Fiona McConnachie (The Street)
Emergency Accommodation:	Norman Prince (Town House Cottages)
Village Hall, Abingworth	Dave MacEachern (Furze Common Road)
Rock Road School	Edwin Linnell (Furze Common Road)
	Christine Hounslow (Furze Common Road)
Clearance of fallen trees:	James Smith (Linfields/HBL/Furze Common)
Paul Goldring 01903-746480 mob:07789-504451	Neil St Clair (Linfields/HBL/Furze Common)
Northwood Forestry: 01798-813029	Barry Laker (Abingworth area)
	Rocky Hiscock (Abingworth area)
	Peter Corrigan (Abingworth area)
* Contact details held by the Clerk	Paul Skelding (Abingworth area)
	Dick Scott Kerr (Rydon area)

Emergency contact details for local utility suppliers

Burst water pipes: report to Southern Water via <https://www.southernwater.co.uk/report-a-leak> or call 0800 820 999

Power cuts: contact UK Power Networks via <https://www.ukpowernetworks.co.uk/power-cut/report-power-cut> or call 0800 31 63 105

THAKEHAM PARISH COUNCIL COMMUNITY WINTER PLAN 2018-19

Appendix 1: Thakeham Winter Plan – local gritting/salting/snow clearance routes

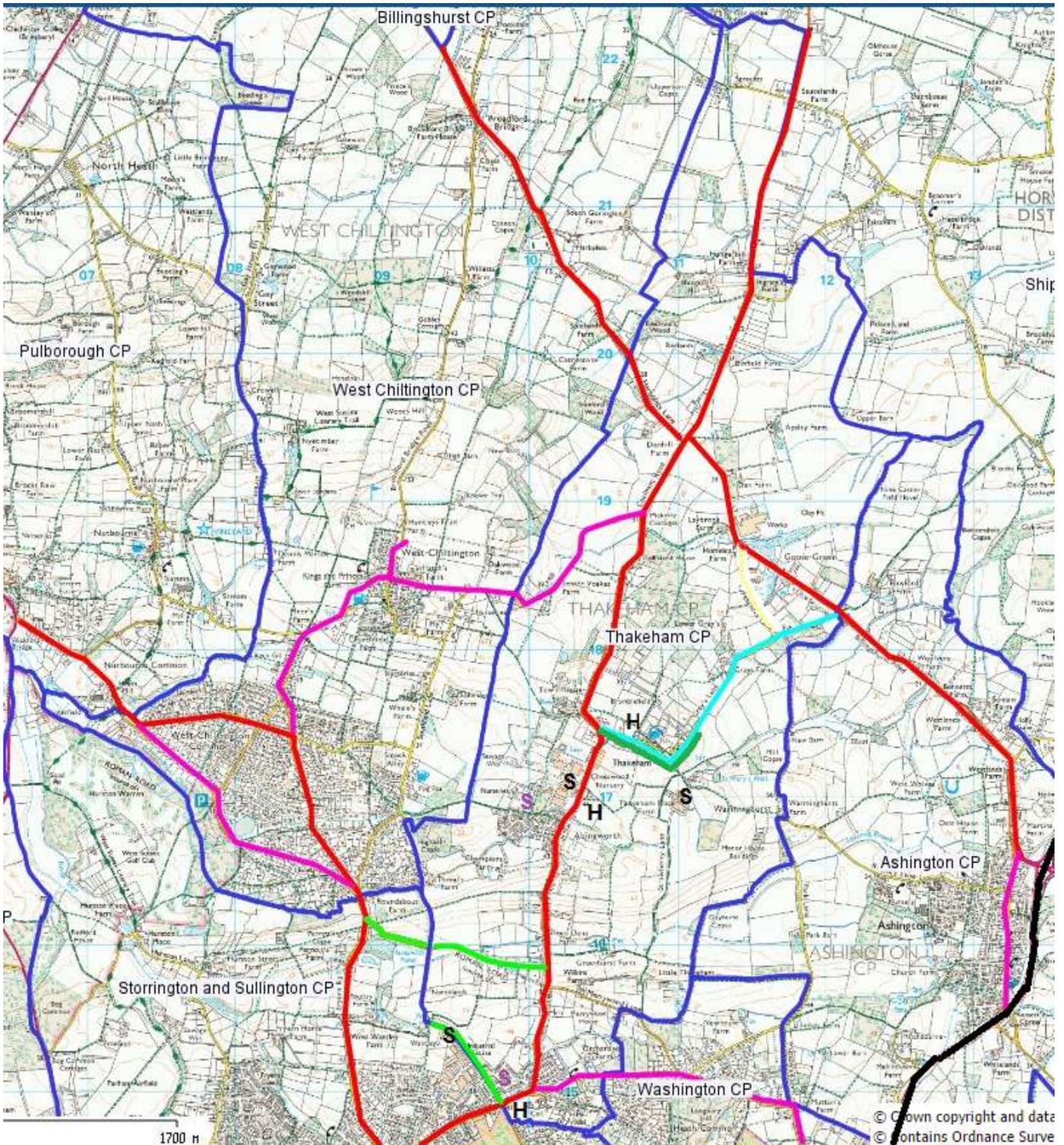
Key: **S** = salt (bags) **S** = salt (bins) **H** = Potential helicopter landing site

WSCC gritting routes: **—** = Priority 1 **—** = Priority 2 **—** = Priority 3

— = Snow clearance route and **—** Salting route agreed with Binningtons (Thakeham Farm)

— = Salting/snow clearance routes agreed with T Kensett (Southlands Farm)

— = Parish boundaries



Appendix 2: General guidance to residents – the ‘Snow Code’ issued by the [Department for Transport](#).

CLEARING YOUR PATH OR DRIVEWAY

Clearing snow and ice from the pavement outside your home or public spaces can help prevent slips and falls. Here's some handy advice issued by the Department for Transport.

Don't be put off clearing paths because you're afraid someone will get injured. Remember, people walking on snow and ice have a responsibility to be careful themselves. Follow the advice from the [Department for Transport](#) below to make sure you clear the pathway safely and effectively. And don't believe the myths - it's unlikely you'll be sued or held legally responsible for any injuries if you have cleared the path carefully.

TRAVELLING IN SNOW AND SEVERE WEATHER

If you want to know about travelling in snow, we have advice about [driving in snow and other severe weather](#).

CLEAR THE SNOW AND ICE EARLY IN THE DAY

It's easier to move fresh, loose snow rather than hard snow that has packed together from people walking on it. So if possible, start removing the snow and ice in the morning. If you remove the top layer of snow in the morning, any sunshine during the day will help melt any ice beneath. You can then cover the path with salt before nightfall to stop it refreezing overnight.

CLEAR AND PREVENT SLIPS

- Pay extra attention to clearing snow and ice from steps and steep pathways - you might need to use more salt on these areas.
- Use salt or sand - not water. If you use water to melt the snow, it may refreeze and turn to black ice. Black ice increases the risk of injuries as it is invisible and very slippery.
- You can melt snow or prevent black ice by spreading some salt on the area you have cleared. You can use ordinary table or dishwasher salt - a tablespoon for each square metre you clear should work. Don't use the salt found in salting bins - this will be needed to keep the roads clear unless your council advises otherwise.
- Be careful not to spread salt on plants or grass as it may damage them.
- If you don't have enough salt, you can also use sand or ash. These aren't as effective as salt, but will provide good grip underfoot. See overleaf for more advice on spread rates for salt/grit.

TAKE CARE WHERE YOU MOVE THE SNOW

When you're shovelling snow, take care where you put it so it doesn't block people's paths or drains. Make sure you make a path down the middle of the area to be cleared first, so you have a clear surface to walk on. Then shovel the snow from the centre of the path to the sides.

OFFER TO CLEAR YOUR NEIGHBOURS' PATHS

If your neighbour will have difficulty getting in and out of their home, offer to clear snow and ice around their property as well. Check that any elderly or disabled neighbours are alright in the cold weather. If you're worried about them, try contacting their relatives or friends, or if necessary the local council.

WINTER SERVICES FROM YOUR LOCAL COUNCIL

Your local council will provide many winter services such as clearing local roads and pavements in your area. For information about your council's winter service, check its website.

Appendix 3: Other guidance to volunteer snow-clearers organized by the Parish Council

1. Do's and Don'ts and risk assessment

There is an overall 'moderate' assessment of the risk of participants in snow/ice clearance injuring themselves during this activity, including slip and falls on slippery surfaces and over-exposure to cold. The risks can be minimized by wearing appropriate clothing including waterproof footwear with good non-slip tread design, and by following this advice.

You should only participate in snow/ice clearance if you are medically fit and not suffering from any condition (e.g. heart-related) that makes it unwise to undertake extended physical work. Shovels full of snow are quite heavy and clearers should approach the task at a moderate sustainable rate: not over-strenuously, and not overloading shovels in a way likely to cause muscle strain. Shovels etc. must not be left where they could present a safety hazard to yourself, other volunteers members of the public

Do's

- Move snow to a porous surface such as a grass verge or garden
- Spread salt/grit evenly and at appropriate spread rates (see guidance below)
- Clear any excess salt or grit once the snow/ ice has melted.

Don'ts

- Use hot/warm water to melt snow and ice, if there is a risk it will refreeze, creating black ice.
- Move snow to a location where it will create another risk such as another part of the pavement, road or where people are likely to walk.
- Use excessive salt, grit or other materials which can create a new/worse risk once the snow/ice has melted.

Spread rates

The amount of salt applied to a surface varies depends on forecasted temperature and conditions, but WSCC recommend a spread rate of approx. 20 grams of salt/grit per m². When shovels are used for spreading, care is required to ensure over salting does not occur. 20 grams per m² is quite a small amount but is adequate to protect footways. Over salting is damaging to the environment and a waste of a limited resource.

20 grams of salt looks like this when measured , and like this when spread



Although salt/grit can be spread with shovels, push-along devices like these can be more effective:



Appendix 4: Contractors' public liability certificates

1. Thakeham Place Farm (Binningtons)



Certificate of Public Liability Insurance

Policy No. 098X6579440/N03

1. Name of policyholder Mr Tim Binnington

2. Date of commencement of insurance 11:45 (AM) 29 May 2018

3. Date of expiry of insurance 12:00 noon 20 May 2019

This is to certify that the policyholder is insured under the above numbered policy, subject to the terms and conditions agreed with the Insurer.

Signed on behalf of

The National Farmers Union Mutual Insurance Society Limited (Authorised Insurer)

Head Office: Stratford upon Avon

Steve Bower
Customer Services Director

This certificate does not form part of the policy / contract with NFU Mutual. It is a summary of the cover in force and full details are found in the policy.

b) T Kensett, Southlands Farm (trading as BF Armstrong & Sons)

Liability Insurance

This document is designed to illustrate to Principals, customers and any other interested party brief details of your insurance arrangements with AXA Insurance. It may be used as evidence of your Liability Insurance but does not form part of the Insurance Contract.

Client name: B F Armstrong & Son

AXA Policy No: NECOM 6888625

Public Liability:

Date of Commencement of Insurance	26/10/2018
Date of expiry of Insurance	25/10/2019
Limit of indemnity	£5,000,000

Environmental Liabilities –

Date of Commencement of Insurance	26/10/2018
Date of expiry of Insurance	25/10/2019
Limit of indemnity	£1,000,000

This document provides a brief summary of cover in force as at 26/10/2018 The information contained herein is subject to AXA Insurance's standard Policy Wordings, Terms and Conditions. If the information is insufficient please refer to the Insured for a copy of the full policy wording

Lycetts, Browne-Swinburne & Douglass Ltd. (Reg no. 706042 England)